

Sec. 2-267. Officers.

The Arts Commission shall elect a chair and vice chair, and adopt rules and procedures as necessary. (Ord. 1002, § 8, 2009; Ord. 1003, § 1, 2009)

Secs. 2-268. Powers and duties.

The Arts Commission shall have the following powers and duties:

- (1) Administer the Art in Public Places; as set forth in Chapter 3 of this Code.
- (2) Set up and administer juried art shows. (Ord. 789, § 1, 2005)

Sec. 2-269. Minutes.

The Town Administrator shall designate a staff person to act as secretary to the Arts Commission, who shall be responsible for taking minutes of all meetings, handling Commission correspondence, providing notice of meetings and other general staff support. The minutes shall be prepared pursuant to this Article and maintained in the permanent records of the Town Clerk. (Ord. 1002, § 9, 2009; Ord. 1003, § 1, 2009)

Secs. 2-270—2-280. Reserved.

ARTICLE XII

Historic Preservation Advisory Commission

Sec. 2-281. Purpose.

The purpose of this Article is to establish an Historic Preservation Advisory Commission consisting of residents of the Town to act in an advisory capacity to the Board of Trustees and to make recommendations in accordance with the provisions of this Article. (Ord. 743, § 1, 2004)

Sec. 2-282. Appointment; membership.

The Historic Preservation Advisory Commission shall consist of seven (7) members appointed by the Mayor and approved by the Board of Trustees. All members of the Historic Preservation Advisory Commission shall be residents and qualified electors of the Town. No member of the Board of Trustees, Town employee or land developer shall serve as a member of the Historic Preservation Advisory Commission. (Ord. 743, § 1, 2004; Ord. 848, § 1, 2006)

Sec. 2-283. Term of office.

Members of the Historic Preservation Advisory Commission shall serve three-year terms or until a replacement member is appointed. They shall serve without compensation. The initial terms of the members shall be as follows: one (1) member shall be appointed to a one-year term, two (2) members shall be appointed to a two-year term and two (2) members shall be appointed to a three-year term. Thereafter, as terms expire, all terms shall be for a period of three (3) years. (Ord. 743, § 1, 2004)

Sec. 2-284. Meetings; attendance.

(a) The Historic Preservation Advisory Commission shall meet not less than once monthly on a regular date and time as set by the Commission and at such other times as may be necessary to fulfill its duties as defined by this Article. Special meetings may be called by the chair or by three (3) members of the Historic Preservation Advisory Commission. All meetings shall be open to the public, and notice of meetings shall be given as provided by the Colorado Open Meetings Law.

(b) The roll shall be taken at each meeting. Any member who misses three (3) unexcused consecutive meetings shall be deemed removed from office, and the Board of Trustees shall appoint a replacement member to fill the unexpired term. Any member may be removed by the Board of Trustees for cause. (Ord. 743, § 1, 2004)

Sec. 2-285. Officers.

The Historic Preservation Advisory Commission shall select a chair and vice chair from among the members of the Commission. The terms of the chair and vice chair shall be for one (1) year, and they may be reelected for successive terms. The chair or, in his or her absence, the vice chair, shall preside at all meetings of the Historic Preservation Advisory Commission and shall sign all communications of the Commission. (Ord. 743, § 1, 2004)

Sec. 2-286. Rules of order and business.

The Historic Preservation Advisory Commission shall adopt rules and regulations governing the conduct of its meetings. A majority of its membership shall be required to conduct official business. All members have equal voting privileges on all questions. All members shall comply with the provisions regarding ethics and conflicts of interest contained in Article IV of this Chapter. (Ord. 743, § 1, 2004)

Sec. 2-287. Minutes.

The Town Administrator shall designate a staff person to act as secretary to the Historic Preservation Advisory Commission, who shall be responsible for taking minutes of all meetings, handling Commission correspondence, providing notice of meetings and other general staff support. The minutes shall be maintained in the permanent records of the Town Clerk. (Ord. 743, § 1, 2004)

Sec. 2-288. Town staff.

The Town Staff shall be responsible for keeping a record of the proceedings of the Historic Preservation Advisory Commission on file in Town Hall and for providing a copy of the minutes to the Board of Trustees. Such staff assistance and professional and technical services will be provided as necessary within the appropriations made by the Town. The Town Attorney shall serve as legal advisor to the Commission but shall not be required to attend meetings, except when requested to do so by the chair or Board of Trustees. (Ord. 743, § 1, 2004)

Sec. 2-289. Subcommittees.

From time to time, the Historic Preservation Advisory Commission may establish temporary and/or standing subcommittees and may request the aid of volunteers to implement specific programs and activities. (Ord. 743, § 1, 2004)

Sec. 2-290. Powers; duties.

The Historic Preservation Advisory Commission shall be advisory only, and the Commission shall have the following powers and duties:

- (1) Providing information regarding preservation, renovation and rehabilitation of landmarks, including nomination to the National Register of Historic Places.
- (2) Identifying and prioritizing historic sites and districts within the Town.
- (3) Advising the Board of Trustees on preserving the Town's historic character.
- (4) Pursuing incentives and programs to assist in the preservation of landmarks, ostensibly historic sites and historic districts.
- (5) Promoting preservation-related public education programs, such as walking tours, brochures, a marker program for landmarks, historic sites and districts, lectures and conferences.
- (6) Researching all available grant opportunities for preservation-related programs and reporting their findings to the Board of Trustees. (Ord. 743, § 1, 2004)

ARTICLE XIII

Frederick Cultural and Performing Arts Commission

Sec. 2-291. Purpose.

The purpose of this Article is to establish a Cultural and Performing Arts Commission consisting of residents of the Town to act in an advisory capacity to the Board of Trustees and make recommendations in accordance with the provisions of this Article. (Ord. 947, § 1, 2008)

Sec. 2-292. Appointments, membership.

The Cultural and Performing Arts Commission shall consist of seven (7) members appointed by the Mayor and approved by the Board of Trustees. All members of the Cultural and Performing Arts Commission shall be residents and qualified electors of the Town. No member of the Board of Trustees or Town employee shall serve as a member of the Cultural and Performing Arts Commission. (Ord. 947, § 1, 2008)